



## POSITION DESCRIPTION

<b>Volunteer Title:</b>	Kitty Cuddler	<b>Reports To:</b>	Volunteer Coordinator & Shelter Manager
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### JOB SUMMARY

As a Kitty Cuddler, you'll play a vital role in ensuring our shelter cats receive the socialization, care, and enrichment they need! You'll help provide a clean and welcoming environment, assist adopters in finding the right pet, and support the well-being of our feline residents.

### RESPONSIBILITIES

#### Caring for Cats:

- Clean up after cats (cages, cattery, surrounding areas)
- Provide fresh water at all times
- Help track socialization, medical, and behavior notes
- Assist staff with daily cat care needs
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#### During Non-Operating Hours (9 AM - 12 PM):

- Socialize and provide enrichment to cats
- Help with laundry and start new loads
- Assist staff in cleaning and organizing the cattery

#### During Operating Hours (12 PM - 6 PM):

- Greet adopters and guide them to suitable cats
- Socialize and interact with cats between customer visits

#### Other Ways to Help:

- Keep work areas clean, including the Volunteer Den
- Assist with shelter events
- Take on additional tasks as needed

### QUALIFICATIONS

- 18 years or older
- Cat care experience preferred but not required
- Good communication & customer service skills
- Ability to follow Pet Alliance policies & procedures

### PHYSICAL AND MENTAL DEMANDS

- Ability to stand, walk & bend for extended periods
- Comfortable lifting, pushing, and pulling up to 25 lbs
- Good vision, hearing, quick reflexes and decision making skills for safe cat handling

### WORK ENVIRONMENT

- Work takes place in a noisy shelter setting
- Moving between rooms/buildings may expose you to temperature and humidity changes
- Regular interaction with the public & multi-tasking in a fast-paced setting

Pet Alliance is committed to diversity and equal opportunity. We welcome volunteers of all backgrounds and abilities. If you require accommodations to perform the essential functions of a volunteer role, please let us know, and we will work with you to explore potential solutions.



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While we strive to provide appropriate accommodations, there may be instances where we are unable to meet certain requests due to operational or safety limitations. In such cases, we will make every effort to identify alternative volunteer opportunities that align with your abilities and our organization's needs.

However, if reasonable accommodations cannot be provided in a way that ensures the safety and well-being of both volunteers and animals, Pet Alliance reserves the right to decline a volunteer placement. Our goal is to ensure a positive and productive experience for all volunteers while maintaining the highest standards of care for the animals we serve.

Join us in making a difference in the lives of shelter cats!